

NATIONAL TRUST



The National Trust conserves, interprets, promotes access to and empowers learning about Western Australia's unique heritage.

Physical Address: East Perth Cemeteries
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Website: www.ntwa.com.au
Contact: Education Officer

Purpose of the Excursion

The National Trust delivers and supports education and learning experiences that engage students with their history and heritage in order to instil a commitment to valuing heritage.

All programs support the Overarching Values of the Western Australian *Curriculum Framework* through one or more of the eight Learning Areas – especially Society & Environment.

Excursion content can be tailored to suit individual teacher's needs.

View our resources and programs on www.ntwa.com.au then contact the National Trust to discuss your needs.

Environment

East Perth Cemeteries and St Bartholomew's Chapel are situated in their own grounds with an entrance from Bronte Street, East Perth. East Perth Cemeteries were the first gazetted burial grounds for the Swan River Colony. It was in use from 1829 to the end of the nineteenth century. Included in the grounds is St Bartholomew's Chapel. It is a rare surviving example of an original burial ground attached to an Australian capital city.

The fenced site covers approximately 5 hectares. The grounds are regularly tidied but teachers should be aware that the place is a heritage site and kept to these standards. Long grass may hide unwanted rubbish and wildlife. There is wheelchair access throughout the site including St Bartholomew's Chapel.

There are no toilet facilities on site. The closest public toilets can be viewed at:
<http://www.toiletmap.gov.au/browse.aspx?type=area&id=05da16db-bf90-4a52-ac01-8f2b7471d3d4>

Personal property can be left in the Chapel during the excursion at students and visitors own risk.
The buildings and grounds are accessible to schools by prior arrangement.

Transport

Transport is the responsibility of the school.

There is no parking within the grounds. There is a bus bay in Bronte Street close to the gates of East Perth Cemeteries. Buses should unload students at the gate.

The National Trust takes no responsibility for transport left unattended.

Student's Capacity

Visiting East Perth Cemeteries gives students a connection with the historic, social, aesthetic and spiritual heritage of Western Australia and allows students to investigate continuity and change over time.

Students will be given a talk by National Trust volunteers about the history of the site and they will have the opportunity to tour and explore the grounds.

The site is suitable for students visits from Year 3 - 4, particularly secondary. St Bartholomew's Chapel can accommodate up to 60 students at any one time.

Students must wear shoes, a hat and sunscreen on site.

A typical excursion lasts 1½ to 2 hours.

Supervisor/Supervisory Team

It is the responsibility of the school to develop a supervisory team that meets their specific requirements in line with the recommendations for supervision outlined in this document.

School supervisory teams are asked to organise the students into smaller groups for the tour of the cemeteries after the initial presentation.

The school supervisory team is asked to prepare students for an excursion to this venue using the briefing information provided within this document, and must accompany the students throughout the visit to actively monitor behaviour and intervene as necessary.

National Trust Staff and volunteers will lead, demonstrate, perform and present activities but will not undertake any role(s) in a supervisory context.

The National Trust advises school staff familiarise themselves with the site before bringing a group.

Involvement of External Providers

Clearances:

National Trust staff and volunteers assisting with school visits hold a current *Working with Children Check* and cards can be shown if requested.

Current Accreditations and Qualifications:

National Trust staff and volunteers working with children have teaching experience and/or are trained to deliver National Trust heritage education and learning programs.

Public Liability Insurance:

Insurer: RiskCover
Amount: \$250 000 000

A copy of the certificate of currency is available upon request or may be downloaded from our website www.ntwa.com.au

Supervision Strategies

The development of appropriate supervision strategies is the responsibility of individual schools. The school supervisory team must accompany the students throughout the visit to actively monitor behaviour and intervene as necessary.

The recommended ratios may vary according to the needs of your students. Please advise if you have any students with special needs so we can attempt to maximize the benefit of their visit.

This venue has a maximum group size of 60 students and suggests school supervisory teams consist of:

- Yr 3 – 7 1 adult to 10 students
- Yr 8 – 12 1 adult to 15 students

National Trust Education staff and volunteers will lead, demonstrate, perform and present activities but will not undertake any role(s) in a supervisory context.

Identification of Excursion Participants

Identification of excursion participants is the responsibility of the school, however we require students and school supervisory team members to be easily identifiable for both supervision and education & learning activities with the National Trust.

Suggestions include name tags, uniform if appropriate for the activities, small group identification.

Communication Strategies

Communication strategies between students and school supervisory team are the responsibility of the school. Please ensure everyone recognises the communication strategies.

The National Trust encourages the school supervisory team to have access to a mobile phone that they can be contacted on, and can use to call out during their site visit. Please note the area may be out of range to some mobile phone providers.

Should the school need to contact their staff during an excursion they may do so by contacting East Perth Cemeteries on (08) 9221 4022 (08) or National Trust Head Office on (08) 9321 6088.

Emergency Response Plan

Schools will have their own Emergency Response Plan pertaining to the particular needs of their students.

East Perth Cemeteries has an emergency response plan in place. The Emergency Response Plan can be downloaded from www.ntwa.com.au or is available on request.

In the event of a site emergency, school supervisory teams are required to follow the directions of National Trust staff or volunteers.

It is suggested that school staff have access to a list of names of participating students, contact telephone numbers, student medical information and relevant health information of supervisors. It is recommended that school staff carry a First Aid Kit with them during the excursion.

School supervisory teams are strongly recommended to meet identified supervision requirements to further support these procedures.

Briefing Students and Supervisors

Teachers are advised to brief the school supervisory team and students about standards of conduct, supervision strategies, and emergency response plans prior to their visit to National Trust sites.

At the beginning of each visit National Trust staff and/or volunteers will inform school supervisory staff and students of

- their responsibilities and obligations
- location of toilets
- rules for the visit
- emergency procedures
- the heritage value of the venue

Other Relevant Details

View our resources and programs on www.ntwa.com.au then contact the National Trust to discuss your needs.

Cancellations

The National Trust will give 24 hours notice if the tour needs to be cancelled due to unforeseen circumstances.

The National Trust appreciates 24 hours notice if the school needs to cancel due to weather, environmental conditions or unforeseen circumstances.

The National Trust accepts no responsibility for lost or damaged property.

This information is valid until 31 January 2009